



Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Makhuduthamaga Local Municipality invites suitably qualified applicants to apply for the under-mentioned permanent vacancies:

1. Post: Senior Building Inspector (X1)

Basic Salary: R353 813, 04 per annum (excluding benefits)-Task Grade 13

Centre: Main Office, Jane-Furse

Requirements: Grade 12 plus National Diploma in Build Environment or equivalent relevant qualification. 3 years' relevant experience.

KPA's: Ensure building standards are adhered to and comply with building regulations. Ensure policies, processes and procedures are updated, communicated and adhered to. Ensure the building plans and / or structural designs are compliant to NBR and SABS and records kept up to date. Ensure records are administered and maintained efficiently and reports compiled as management requirement. Ensure accountability in all activities relating to the section. Ensure the outdoor advertising is compliant to the by-laws and relevant legislations. Ensure the building plans and / or structural designs for municipal new and existing properties are compliant to NBR and SABS and records kept up to date.

2. Cashier (X1)

Basic Salary: R141 990,66 per annum (excluding benefits)-Task Grade 6

Centre: Sekhukhune DLTC

Requirements: Grade 12 plus Computer Certificate. 1-year relevant experience.

KPA's: Ensure client needs are professionally attended to and information accurately processed in accordance with laid down guidelines. Ensure receipts and deposit related transactions are checked and verified in accordance with laid down departmental/ audit procedures. Ensure enquiries are professionally attended to and the necessary guidance or



Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

guidelines in terms regulations accurately communicated to enable compliance.

To apply for the above post:

The application must include Application Form (for officials below senior managers), obtainable from the Municipal website (www.makhuduthamaga.gov.za) and a detailed Curriculum Vitae, Certified copies of Identity Document, drivers' license any other required Certificates and the highest required qualifications. Failure to comply with the above request will result in your application being disqualified. It is the applicant's responsibility to have all foreign qualifications evaluated by SAQA and to provide proof of such evaluation report. Certified documents must not be older than 6 months.

E-mailed and faxed applications will not be considered.

Enquiries: Letshedi G

HR: (013) 265 8658

Switchboard: (013) 265 8600

Applications should be directed to the below address.

Please forward application to: The Municipal Manager, Makhuduthamaga Local Municipality, Private Bag x 434, Jane Furse, 1085.

OR

Hand- deliver to: Stand No 1, Groblersdal Road, Jane Furse, 1085
@Municipal Reception

Women and  (people with disability) are encouraged to apply.

Canvassing for the appointment is strictly prohibited and any collaborating evidence thereof will disqualify the applicant.

Closing Date: 04 March 2024



MAKHUDUTHAMAGA

LOCAL MUNICIPALITY

PHYSICAL ADDRESS

01 Groblersdal Road
Jane Furse
1085

POSTAL ADDRESS

Private Bag X434
Jane Furse
1085

Mmogo re šomela diphetogo!

DEPARTMENT:
CORPORATE SERVICES

Applications received after the closing date will not be considered, and if you don't hear from the municipality within 90 days then regard your application as being unsuccessful.

Makhuduthamaga Local Municipality is an equal opportunity, Affirmative Action employer and subscribe to principles of Employment Equity.

Approved	Not Approvec'	Approved as amended
----------	--------------------------	--------------------------------

Moganedi RM
Municipal Manager

09/02/2024

Date

Office of the Municipal
Manager